

F.No.12/5/2013-JCA-2

Government of India

Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

North Block, New Delhi
Dated the 11th June, 2013

Subject: Holidays to be observed in Central Government Offices during the year 2014.

It has been decided that the holidays as specified in the **Annexure -I** to this O.M. will be observed in all the Administrative Offices of the Central Government located at Delhi/New Delhi during the year 2014. In addition, each employee will also be allowed to avail himself/herself of any two holidays to be chosen by him/her out of the list of Restricted Holidays in **Annexure - II**.

2. Central Government Administrative Offices located outside Delhi / New Delhi shall observe the following holidays compulsorily in addition to three holidays as per para 3.1 below:

1. **REPUBLIC DAY**
2. **INDEPENDENCE DAY**
3. **MAHATMA GANDHI'S BIRTHDAY**
4. **BUDDHA PURNIMA**
5. **CHRISTMAS DAY**
6. **DUSSEHRA (VIJAY DASHMI)**
7. **DIWALI (DEEPAVALI)**
8. **GOOD FRIDAY**
9. **GURU NANAK'S BIRTHDAY**
10. **IDU'L FITR**
11. **IDU'L ZUHA**
12. **MAHAVIR JAYANTI**
13. **MUHARRAM**
14. **PROPHET MOHAMMAD'S BIRTHDAY (ID-E-MILAD)**

3.1. In addition to the above 14 Compulsory holidays mentioned in para 2, three holidays shall be decided from the list indicated below by the Central Government Employees Welfare Coordination Committee in the State Capitals, if necessary, in consultation with Coordination Committees at other places in the State. The final list applicable uniformly to all Central Government offices within the concerned State shall be notified accordingly and no change can be carried out thereafter. It is also clarified that no change is permissible in regard to festivals and dates as indicated.

1. **AN ADDITIONAL DAY FOR DUSSEHRA**
2. **HOLI**
3. **JANAMASHTAMI (VAISHNAVI)**
4. **RAM NAVAMI**
5. **MAHA SHIVRATRI**
6. **GANESH CHATURTHI / VINAYAK CHATURTHI**
7. **MAKAR SANKARANTI**
8. **RATH YATRA**
9. **ONAM**
10. **PONGAL**
11. **SRI PANCHAMI / BASANT PANCHAMI**
12. **VISHU/ VAISAKHI / VAISAKHADI / BAHAG BIHU / MASHADI UGADI / CHAITRA SUKLADI / CHETI CHAND / GUDI PADAVA 1ST NAVRATRA / NAUROZ/CHHATH POOJA/KARVA CHAUTH.**

3.2 No substitute holiday should be allowed if any of the festival holidays initially declared subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festivals falling on the same day.

4. The list of Restricted Holidays appended to this O.M. is meant for Central Government Offices located in Delhi / New Delhi. The Coordination Committees at the State Capitals may draw up separate list of Restricted Holidays keeping in view the occasions of local importance but the 9 occasions left over, after choosing the 3 variable holidays in para 3.1 above, are to be included in the list of restricted holidays.

5.1 For offices in Delhi / New Delhi, any change in the date of holidays in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad, if necessary, depending upon sighting of the Moon, would be declared by the Ministry of Personnel, Public Grievances and Pensions after ascertaining the position from the Govt. of NCT of Delhi (DCP, Special Branch, Delhi Police).

5.2 For offices outside Delhi / New Delhi, the Central Government Employees Welfare Coordination Committees at the State Capitals are authorised to change the date of holiday, if necessary, based on the decision of the concerned State Governments / Union Territories, in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad.

5.3 It may happen that the change of date of the above occasions has to be declared at a very short notice. In such a situation, announcement could be made through P.I.B. /T.V. / A.I.R. / Newspapers and the Heads of Departments/ Offices of the Central Government may take action according to such an announcement without waiting for a formal order about the change of date.

6. During 2014, Diwali (Deepavali) falls on Thursday, October 23, 2014 (Kartika 01). In certain States, the practice is to celebrate the occasion a day in advance, i.e., on "Narakachaturdasi Day". In view of this, there is no objection if holiday on account of Deepavali is observed on "Naraka Chaturdasi Day (in place of Deepavali Day) for the Central Government Offices in a State if in that State, that day alone is declared as a compulsory holiday for Diwali for the offices of the State Government.

7. Central Government Organisations which include industrial, commercial and trading establishments would observe up to 16 holidays in a year including three national holidays viz. Republic Day, Independence Day and Mahatma Gandhi's birthday, as compulsory holidays. The remaining holidays / occasions may be determined by such establishments / organisations themselves for the year 2014, subject to para 3.2 above.

8. Union Territory Administrations shall decide the list of holidays in terms of instructions issued in this regard by the Ministry of Home Affairs.

9. In respect of Indian Missions abroad, the number of holidays may be notified in accordance with the instructions contained in this Department's O.M. No.12/5/2002-JCA dated 17th December, 2002. In other words, they will have the option to select only 13(Thirteen) holidays of their own after including in the list, three National Holidays and Mahavir Jayanti included in the list of compulsory holidays and falling on day of weekly off.
10. In respect of Banks, the holidays shall be regulated in terms of the extant instructions issued by the Department of Financial Services, Ministry of Finance.
11. Hindi version will follow.



(Ashok Kumar)
Deputy Secretary (JCA)
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Encl.: Lists of holidays

To

1. All Ministries/ Departments of Government of India.
2. UPSC/CVC/C&AG/ PMO / Lok Sabha Secretariat/ Rajya Sabha Secretariat/ President's Secretariat/Vice-President's Secretariat/ Supreme Court/ High Court/ Central Administrative Tribunal/ Election Commission of India / Minorities Commission/ National Human Rights Commission/Central Information Commission/National Commission for Women.
3. All attached and subordinate offices of Ministry of Personnel, P.G. & Pensions.
4. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi.
5. All Staff Side Members of the National Council (JCM).
6. All Staff Side Members of the Departmental Council (JCM), Ministry of Personnel, P.G. and Pensions.
7. Chairman / Secretaries, Central Government Employees Welfare Coordination Committees (As per updated list from Welfare Section).
8. Commissioner for Scheduled Castes / Commissioner for Scheduled Tribes.
9. PS to Cabinet Secretary.
10. Deputy Secretary (Coordination), Delhi Govt. Secretariat, I.G. Stadium, I.T.O., New Delhi.
11. The Manager (Store), Government of India, Forms Store, 166, Lenin Sarani, Kolkata (with 10 spare copies).
12. Chief Secretaries of all the State Governments / Union Territories.
13. Directorate of Advertising and Visual Publicity, PTI Building, New Delhi (with 5 spare copies)
14. Deputy Director (Bills), Dte. of Printing, B-Wing, Nirman Bhavan, New Delhi (with 5 spare copies)
15. Positional Astronomy Centre, Block-AQ, Plot No.8 Sector-V, Salt lake, Mahish Bathan, Kolkata - 700091
16. Facilitation Center, DOP&T (20 copies)
17. NIC (DOPT) with the request to place this O.M. on the Website of the Department (www.persmin.nic.in)
18. 100 Spare Copies.

**LIST OF HOLIDAYS DURING THE YEAR 2014 FOR ADMINISTRATIVE OFFICES
OF CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI**

S.No.	Holiday	Date	Saka Date	Day
1935 SAKA ERA				
1.	Milad-Un-Nabi or Id-E-Milad (Birthday of Prophet Mohammad)	January 14	Pausha 24	Tuesday
2.	Republic Day	January 26	Magha 06	Sunday
3.	Holi	March 17	Phalguna 26	Monday
1936 SAKA ERA				
4.	Ram Navami	April 08	Chaitra 18	Tuesday
5.	Mahavir Jayanti	April 13	Chaitra 23	Sunday
6.	Good Friday	April 18	Chaitra 28	Friday
7.	Buddha Purnima	May 14	Vaisakha 24	Wednesday
8.	Idu'l Fitr	July 29	Sravana 07	Tuesday
9.	Independence day	August 15	Sravana 24	Friday
10.	Janmashtami	August 18	Sravana 27	Monday
11.	Mahatma Gandhi's Birthday	October 02	Asvina 10	Thursday
12.	Dussehra	October 03	Asvina 11	Friday
13.	Id-ul-Zuha(Bakrid)	October 06	Asvina 14	Monday
14.	Diwali (Deepavali)	October 23	Kartika 01	Thursday
15.	Muharram	November 04	Kartika 13	Tuesday
16.	Guru Nanak's Birthday	November 06	Kartika 15	Thursday
17.	Christmas Day	December 25	Pausa 04	Thursday

LIST OF RESTRICTED HOLIDAYS DURING THE YEAR 2014 FOR ADMINISTRATIVE OFFICES OF CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI

S.No	Holiday	Date	Saka Date	Day
1935 SAKA ERA				
1.	New Year's Day	January 01	Pausha 11	Wednesday
2.	Guru Gobind Singh's Birthday	January 07	Pausha 17	Tuesday
3.	Makar Sankranti	January 14	Pausha 24	Tuesday
4.	Pongal	January 14	Pausha 24	Tuesday
5.	Basant Panchami /Sri Panchami	February 04	Magha 15	Tuesday
6.	Guru Ravidas's Birthday	February 14	Magha 25	Friday
7.	Shivaji Jayanti	February 19	Magha 30	Wednesday
8.	Swami Dayananda Saraswati Jayanti	February 24	Phalguna 05	Monday
9.	Maha Shivaratri	February 27	Phalguna 08	Thursday
10.	Holika Dahan	March 16	Phalguna 25	Sunday
1936 SAKA ERA				
11.	Chaitra Sukladi/Gudi Padava/Ugadi/Cheti Chand	March 31	Chaitra 10	Monday
12.	Vaisakhi/Vishu/Masadi	April 14	Chaitra 24	Monday
13.	Vaisakhadi(Bengal)/ Bahag Bihu (Assam)	April 15	Chaitra 25	Tuesday
14.	Easter Sunday	April 20	Chaitra 30	Sunday
15.	Guru Rabindranath's birthday	May 09	Vaisakha 19	Friday
16.	Hazarat Ali's Birthday	May 13	Vaisakha 23	Tuesday
17.	Rath Yatra	June 29	Ashadha 08	Sunday
18.	Jamat-UI-Vida	July 25	Sravana 03	Friday
19.	Raksha Bandhan	August 10	Sravana 19	Sunday
20.	Parsi New Year's day/Nauroz	August 18	Sravana 27	Monday
21.	Vinayaka Chaturthi/ Ganesh Chaturthi	August 29	Bhadra 07	Friday
22.	Onam	September 07	Bhadra 16	Sunday

23.	Dussehra (Maha Saptami) (Additional)	October	01	Asvina	09	Wednesday
24.	Dussehra (Maha Ashtami) (Additional)	October	02	Asvina	10	Thursday
25.	Dussehra (Maha Navmi)	October	03	Asvina	11	Friday
26.	Maharishi Valmiki's Birthday	October	08	Asvina	16	Wednesday
27.	Karaka Chaturthi (Karva Chouth)	October	11	Asvina	19	Saturday
28.	Deepavali (South India)	October	22	Asvina	30	Wednesday
29.	Naraka Chaturdasi	October	22	Asvina	30	Wednesday
30.	Govardhan Puja	October	24	Kartika	02	Friday
31.	Bhai Duj	October	25	Kartika	03	Saturday
32.	Pratihari Sashthi/Surya Sashthi (Chhat Puja)	October	29	Kartika	07	Wednesday
33.	Guru Teg Bahadur's Martyrdom Day	November	24	Agrahayana	03	Monday
34.	Christmas Eve	December	24	Pausha	03	Wednesday
