

MOST IMMEDIATE

F.No.12/5/2014-JCA-2
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

North Block, New Delhi
Dated the 6th June, 2014

Office Memorandum

Subject: Holidays to be observed in Central Government Offices during the year 2015.

It has been decided that the holidays as specified in the **Annexure -I** to this O.M. will be observed in all the Administrative Offices of the Central Government located at Delhi/New Delhi during the year 2015. In addition, each employee will also be allowed to avail himself/herself of any two holidays to be chosen by him/her out of the list of Restricted Holidays in **Annexure - II**.

2. Central Government Administrative Offices located outside Delhi / New Delhi shall observe the following holidays compulsorily in addition to three holidays as per para 3.1 below:

1. REPUBLIC DAY
2. INDEPENDENCE DAY
3. MAHATMA GANDHI'S BIRTHDAY
4. BUDDHA PURNIMA
5. CHRISTMAS DAY
6. DUSSEHRA (VIJAY DASHMI)
7. DIWALI (DEEPAVALI)
8. GOOD FRIDAY
9. GURU NANAK'S BIRTHDAY
10. IDU'L FITR
11. IDU'L ZUHA
12. MAHAVIR JAYANTI
13. MUHARRAM
14. PROPHET MOHAMMAD'S BIRTHDAY (ID-E-MILAD)

3.1. In addition to the above 14 Compulsory holidays mentioned in para 2, three holidays shall be decided from the list indicated below by the Central Government Employees Welfare Coordination Committee in the State Capitals, if necessary, in consultation with Coordination Committees at other places in the State. The final list applicable uniformly to all Central Government offices within the concerned State shall be notified accordingly and no change can be carried out thereafter. It is also clarified that no change is permissible in regard to festivals and dates as indicated.

1. AN ADDITIONAL DAY FOR DUSSEHRA
2. HOLI
3. JANAMASHTAMI (VAISHNAVI)
4. RAM NAVAMI
5. MAHA SHIVRATRI
6. GANESH CHATURTHI / VINAYAK CHATURTHI
7. MAKAR SANKARANTI
8. RATH YATRA
9. ONAM
10. PONGAL
11. SRI PANCHAMI / BASANT PANCHAMI
12. VISHU/ VAISAKHI / VAISAKHADI / BHAG BIHU / MASHADI UGADI / CHAITRA SUKLADI / CHETI CHAND / GUDI PADAVA 1ST NAVRATRA / NAUROZ/CHHATH POOJA/KARVA CHAUTH.

- 3.2 No substitute holiday should be allowed if any of the festival holidays initially declared subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festival falling on the same day.
4. The list of Restricted Holidays appended to this O.M. is meant for Central Government Offices located in Delhi / New Delhi. The Coordination Committees at the State Capitals may draw up separate list of Restricted Holidays keeping in view the occasions of local importance but the 9 occasions left over, after choosing the 3 variable holidays in para 3.1 above, are to be included in the list of restricted holidays.
- 5.1 For offices in Delhi / New Delhi, any change in the date of holidays in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad, if necessary, depending upon sighting of the Moon, would be declared by the Ministry of Personnel, Public Grievances and Pensions after ascertaining the position from the Govt. of NCT of Delhi (DCP, Special Branch, Delhi Police).
- 5.2 For offices outside Delhi / New Delhi, the Central Government Employees Welfare Coordination Committees at the State Capitals are authorised to change the date of holiday, if necessary, based on the decision of the concerned State Governments / Union Territories, in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad.
- 5.3 It may happen that the change of date of the above occasions has to be declared at a very short notice. In such a situation, announcement could be made through P.I.B./T.V. / A.I.R. / Newspapers and the Heads of Department / Offices of the Central Government may take action according to such an announcement without waiting for a formal order, about the change of date.
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6. During 2015, Diwali (Deepavali) falls on Wednesday, November 11, 2015 (Kartika 20). In certain States, the practice is to celebrate the occasion a day in advance, i.e., on "Narakachaturdasi Day". In view of this, there is no objection if holiday on account of Deepavali is observed on "Naraka Chaturdasi Day (in place of Deepavali Day) for the Central Government Offices in a State if in that State that day alone is declared as a compulsory holiday for Diwali for the offices of the State Government.
7. Central Government Organisations which include industrial, commercial and trading establishments would observe upto 16 holidays in a year including three national holidays viz. Republic Day, Independence Day and Mahatma Gandhi's birthday, as compulsory holidays. The remaining holidays / occasions may be determined by such establishments / organisations themselves for the year 2015, subject to para 3.2 above.
8. Union Territory Administrations shall decide the list of holidays in terms of instructions issued in this regard by the Ministry of Home Affairs.
9. In respect of Indian Missions abroad, the number of holidays may be notified in accordance with the instructions contained in this Department's O.M. No.12/5/2002-JCA dated 17th December, 2002. In other words, they will have the option to select 9(Nine) holidays of their own only after including in the list, three National Holidays and Milad-Un-Nabi or Id-E-Milad, Rama Navami, Id-ul-Fitr, Janamashtami and Muharram included in the list of compulsory holidays and falling on day of weekly off.

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**LIST OF HOLIDAYS DURING THE YEAR 2015 FOR ADMINISTRATIVE OFFICES
OF CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI**

S.No.	Holiday	Date	Saka Date	Day
1936 SAKA ERA				
1.	Milad-Un-Nabi or Id-E-Milad (Birthday of Prophet Mohammad)	January 04	Pausha 14	Sunday
2.	Republic Day	January 26	Magha 06	Monday
3.	Holi	March 06	Phalguna 15	Friday
1937 SAKA ERA				
4.	Ram Navami	March 28	Chaitra 07	Saturday
5.	Mahavir Jayanti	April 02	Chaitra 12	Thursday
6.	Good Friday	April 03	Chaitra 13	Friday
7.	Buddha Purnima	May 04	Vaisakha 14	Monday
8.	Idul Fitr	July 18	Ashadha 27	Saturday
9.	Independence day	August 15	Sravana 24	Saturday
10.	Janmashtami	September 05	Bhadra 14	Saturday
11.	Id-ul-Zuha(Bakrid)	September 25	Asvina 03	Friday
12.	Mahatma Gandhi's Birthday	October 02	Asvina 10	Friday
13.	Dussehra	October 22	Asvina 30	Thursday
14.	Muharram	October 24	Kartika 02	Saturday
15.	Diwali (Deepavali)	November 11	Kartika 20	Wednesday
16.	Guru Nanak's Birthday	November 25	Agrahayana 04	Wednesday
*	Milad-Un-Nabi or Id-E-Milad (Birthday of Prophet Mohammad)	December 24	Pausha 03	Thursday
17.	Christmas Day	December 25	Pausha 04	Friday

* Milad-Un-Nabi or Id-E-Milad (Birthday of Prophet Mohammad) falls twice in the year 2015.

ANNEXURE-II

LIST OF RESTRICTED HOLIDAYS DURING THE YEAR 2015 FOR ADMINISTRATIVE OFFICES OF CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI

S.No	Holiday	Date	Saka Date	Day
SAKA ERA 1936				
1.	New Year's Day	January 01	Pausha 11	Thursday
2.	Makar Sankranti	January 14	Pausha 24	Wednesday
3.	Pongal	January 15	Pausha 25	Thursday
4.	Basant Panchami /Sri Panchami	January 24	Magha 04	Saturday
5.	Guru Ravidas's Birthday	February 03	Magha 14	Tuesday
6.	Swami Dayananda Saraswati Jayanti	February 14	Magha 25	Saturday
7.	Shivaji Jayanti	February 19	Magha 30	Thursday
8.	Holika Dahan	March 05	Phalguna 14	Thursday
9.	Chaitra Sukladi/Gudi Padava/Ugadi/Cheti Chand	March 21	Phalguna 30	Saturday
SAKA ERA 1937				
10.	Easter Sunday	April 05	Chaitra 15	Sunday
11.	Vaisakhi/Vishu/Masadi	April 14	Chaitra 24	Tuesday
12.	Vaisakhadi(Bengal)/ Bahag Bihu (Assam)	April 15	Chaitra 25	Wednesday
13.	Hazarat Ali's Birthday	May 03	Vaisakha 13	Sunday
14.	Guru Rabindranath's birthday	May 09	Vaisakha 19	Saturday
15.	Jamat-ul-Vida	July 17	Ashadha 26	Friday
16.	Rath Yatra	July 18	Ashadha 27	Saturday
17.	Parsi New Year's day/Nauroz	August 18	Sravana 27	Tuesday
18.	Onam	August 28	Bhadra 06	Friday
19.	Raksha Bandhan	August 29	Bhadra 07	Saturday
20.	Vinayaka Chaturthi/ Ganesh Chaturthi	September 17	Bhadra 26	Thursday
21.	Dussehra (Maha Saptami) (Additional)	October 20	Asvina 28	Tuesday
22.	Dussehra (Maha Ashtami) (Additional)	October 21	Asvina 29	Wednesday
23.	Dussehra (Maha Navmi)	October 22	Asvina 30	Thursday

S.No	Holiday	Date	Saka Date	Day
24	Maharishi Valmiki's Birthday	October 27	Kartika 05	Tuesday
25	Karaka Chaturthi (Karva Chouth)	October 30	Kartika 08	Friday
26	Deepavali (South India)	November 10	Kartika 19	Tuesday
27	Naraka Chaturdasi	November 10	Kartika 19	Tuesday
28	Govardhan Puja	November 12	Kartika 21	Thursday
29	Bhai Duj	November 13	Kartika 22	Friday
30	Pratihar Sashthi or Surya Sashthi (Chhat Puja)	November 17	Kartika 26	Tuesday
31	Guru Teg Bahadur's Martyrdom Day	November 24	Agrahayana 03	Tuesday
32	Christmas Eve	December 24	Pausha 03	Thursday
